



Management Committee

The Management Committee is accountable to the OMBI Board and is made up of one representative or Municipal Lead from each partner municipality. The Municipal Lead is appointed by their CAO or City Manager and has delegated authority to represent the overall interests of their respective municipality and CAO in meetings of the Management Committee and other related OMBI matters. Although not all partners have representation on the OMBI Board, each Municipal Lead is considered to be a voting member on the OMBI Management Committee.

Management Committee Responsibilities:

- Recommend annual work plan, budget, and annual membership fees for approval by OMBI Board
- Monitor approved work plan and budget in accordance with good, municipal operating practices and policies
- Recommend significant and strategic level issues to OMBI Board for their consideration
- Present case studies and other analysis or reports requested by the OMBI Board and/or at the recommendation of the OMBI Management Committee
- Provide regular updates to the OMBI Board, i.e. presentation at OMBI Board, Program Updates
- Provide direction to the OMBI Program Office on implementation of the approved work plan and other applicable OMBI related matters
- Approve appropriate policies and procedures for each municipality to follow, i.e. data collection, public reporting, standardized costing methodologies and protocols (done in conjunction with the OMBI Financial Advisory Panel)
- Approve measures to be included and/or removed from measures deck for each service area for annual data call
- Approve measures to be included in the Executive Report (Internal Use Only) and Public Report, taking into consideration recommendations from Expert Panels and the facilitating Municipal Lead, as well as any direction provided by OMBI Board
- Establish and monitor sub-committees and task teams, etc. ensuring all special projects of OMBI, i.e. Spring Forum, Strategy Groups, etc. are managed and productive
- Select (co)chairs / leadership from among voting members and ensure continuity and orderly succession



- Review policies and procedures (for OMBI as an entity) to ensure the efficient and effective operation of OMBI and the OMBI Program Office
- Oversee the maintenance and enhancements of the OMBI data warehouse
- Provide input and guidance to the host municipality (home municipality of OMBI Project staff) on the performance appraisal of OMBI Project staff